

Tally Prime, SAP, Zoho Books & International Accounting



Tally

SAP[®]



6 Months Program

3 Months E-Learning

3 Months Internship

AVODHA
Education for a Job

What is Tally Prime

TallyPrime is the new-age business management software from the house of Tally which is sure to delight you. Simplicity, speed, flexibility, and reliability are a trademark of Tally products and with TallyPrime you will experience them at a whole new level.

What is SAP

SAP is one of the world's leading producers of software for the management of business processes, developing solutions that facilitate effective data processing and information flow across organisations.

What is Zoho Books

Zoho Books is an online accounting software designed for small businesses. It streamlines financial operations by offering features such as invoicing, expense tracking, and reporting. With its user-friendly interface and integration capabilities, it simplifies bookkeeping tasks for entrepreneurs and freelancers.

Tutor Details

Mrs. Jihan Haris always enjoyed academics and her absolute favorite core of study is Mathematics, and all aspects related to accounting sectors. Throughout the years her passion for studies, intensified and led her to pursue an M.com with a major in Finance. For some reason, very few people enjoyed Mathematics and finance as much as she did, and this allowed her to offer assistance to fellow students and began tutoring. After she had graduated from university, she pursued her career in Accounting and Finance. Throughout her career, she continued to tutor students in Mathematics, Accounting, Business, and English studies.



Jihan Haris

Course Structure

- 3 months E-Learning
- 3 months Internship
- Live Session for Doubt Clearance (Monday to Friday 10 AM to 7 PM)
- 100% Placement Assistance

Certification



AVODHA Course Completion Certificate



SAP Global Certification
(Paid)

Fees Structure

- Admission Fee : 3,800
- Total Fee : 13,800

Avodha provides Job-oriented courses in an affordable price. The total price of our course is ₹13,800/- ; but to avail the course, he/she has to pay only ₹3,800/- as an admission fee & rest of the amount ₹10,000/- has to be paid only after getting the job related to the course he/she joined at Avodha, ie., The first installment ₹5,000/- has to pay on the first day of his/her employment in a job wherein they are placed through Avodha. And the second payment of ₹5,000/- needs to be done once the student completes 30 days of employment in the Job they have been placed via Avodha.

Course Structure

- 3 months E-Learning
- 3 months Internship
- Live Session for Doubt Clearance (Monday to Friday 10 AM to 7 PM)
- 100% Placement Assistance

Certification



AVODHA Course Completion Certificate



SAP Global Certification
(Paid)

Fees Structure

- Admission Fee : 3,800
- Total Fee : 13,800

Avodha provides Job-oriented courses in an affordable price. The total price of our course is ₹13,800/- ; but to avail the course, he/she has to pay only ₹3,800/- as an admission fee & rest of the amount ₹10,000/- has to be paid only after getting the job related to the course he/she joined at Avodha, ie., The first installment ₹5,000/- has to pay on the first day of his/her employment in a job wherein they are placed through Avodha. And the second payment of ₹5,000/- needs to be done once the student completes 30 days of employment in the Job they have been placed via Avodha.

COURSE CURRICULUM

TALLY PRIME

FUNDAMENTALS OF ACCOUNTING

- ACCOUNTING & TERMS
- CONCEPTS & PRINCIPLES
- GOLDEN RULES OF ACCOUNTING

JOURNALISING AND POSTING OF TRANSACTION

- JOURNALISING
- LEDGER

TRIAL BALANCES

- METHODS OF PREPARATION



FINANCIAL STATEMENTS

- TRADING ACCOUNT
- PROFIT AND LOSS ACCOUNT
- BALANCE SHEET

INTRODUCTION TO TALLY PRIME

- TALLY ER9 V/S TALLY PRIME

COMPANY CREATION

- CREATION OF COMPANY
- SELECT, ALTER & SHUT A COMPANY
- COMPANY FEATURES & CONFIGURATION

Profit and Loss Account



CHART OF ACCOUNTS

- LEDGER
- GROUP CREATION
- DELETION OF LEDGERS & GROUPS

CREATION OF INVENTORY MASTERS

- CREATION OF STOCK GROUPS
- CREATION OF UNITS OF MEASURE
- CREATION OF STOCK ITEM
- CREATION OF GODOWN
- STOCK CATEGORY



Tally Prime

INVENTORY CREATION

HOW TO CREATE INVENTORY MASTERS IN TALLY PRIME

RECORDING OF ACCOUNTING VOUCHERS

- RECEIPT VOUCHER
- CONTRA VOUCHER
- PAYMENT VOUCHER
- PURCHASE VOUCHER
- SALES VOUCHER
- DEBIT NOTE VOUCHER
- CREDIT NOTE VOUCHER
- JOURNAL VOUCHER



VIEWING MIS REPORT

- REPORTS



GETTING STARTED WITH GST

- INTRA STATE SUPPLY OF GOODS
- INTRA STATE INWARD SUPPLY
- INTRASTATE OUTWARD SUPPLY
- INTERSTATE SUPPLY OF GOODS
- INTERSTATE INWARD SUPPLY
- INTERTATE OUTWARD SUPPLY
- RETURN OF GOODS
- PURCHASE RETURN
- SALES RETURN
- DEFINING TAX RATE AT MASTER AND TRANSACTION LEVELS


$$\text{Return on Sales} = \frac{\text{Operating Profit}}{\text{Net Sales}}$$


- DEFINING GST AT STOCK GROUP LEVEL
- DEFINING GST AT STOCK ITEM LEVEL
- DEFINING GST AT TRANSACTION LEVEL

RECORDING TDS TRANSACTION

- CREATION OF TDS MASTERS
- RECORDING TRANSACTIONS

ORDER PROCESSING & RECORDING OF INVENTORY VOUCHERS

- PURCHASE ORDER PROCESSING
- SALES ORDER PROCESSING



BANKING FEATURES

- CHEQUE MANAGEMENT & PRINTING
- MANUAL BANK RECONCILIATION

COST CENTRES & COST CATEGORIES

- ALLOCATION OF EXPENSE AND INCOMES USING COST CENTRES

STORAGE AND CLASSIFICATION OF INVENTORY

- RECORDING OF STOCK TRANSFERS WITH GODOWN DETAILS
- ACTIVATING BATCH WISE DETAILS
- PRICE LEVEL & PRICE LISTS

Cheque Printing Software Guide



MANUFACTURING PROCESS USING BILL OF MATERIAL

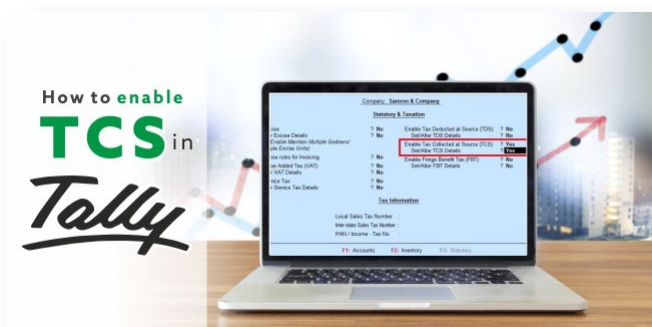
- USING BILL OF MATERIALS
- ACCOUNTING OF MANUFACTURING ROCESS

TAX COLLECTED AT SOURCE

- ACTIVATION OF TCS IN TALLY PRIME
- RECORDING OF TCS TRANSACTION

JOB WORK

- MAINTAINING AND RECORDING JOB WORK



PAYROLL

- ENABLING AND RECORDING PAYROLL

SAP

- COMPANY CREATION
- GL CREATION
- GL POSTING
- CLEARING OUTSTANDING EXPENSE
- CLEARING ACCRUED INCOME
- PARK FINANCIAL DOCUMENT
- HOLD DOCUMENT
- REVERSAL
- ACCOUNTS PAYABLE
- ACCOUNT RECEIVABLE
- PURCHASE RETURN

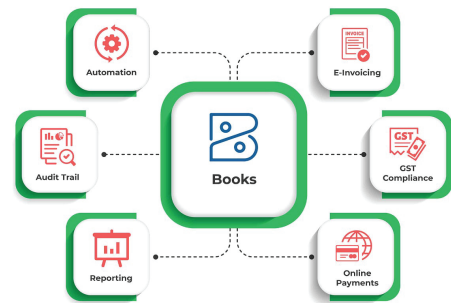


- SALES RETURN
- TERMS OF PAYMENT- VENDOR
- TERMS OF PAYMENT- CUSTOMER
- ADVANCE TO VENDORS
- ADVANCE TO CUSTOMERS
- HOUSE BANK
- RECURRING
- FINANCIAL STATEMENT
- FOREIGN EXCHANGE

Zoho Books

- INTRODUCTION TO SAAS BASED ACCOUNTING
- DEBIT AND CREDIT
- OVERVIEW OF SAAS BASED ACCOUNTING
- MANAGE MULTIPLE PROJECT
- PRICING AND ACTIVATION
- LEARN USER INTERFACE
- CREATE NEW ORGANISATION

Key Features of Zoho Books



- TWO FACTOR AUTHENTICATION & PORTAL SETTING
- OPENING BALANCE & USERS AND ROLES
- BASIC GENERAL SETTINGS , CURRENCIES AND TEMPLATES
- ITEMS AND BANKING
- CUSTOMER, ESTIMATES AND SALES ORDER
- SALES CONTINUES
- PURCHASE



Offline Center



Kochi
(Head Quarters)



Hyderabad



Mumbai



Bangalore



Chennai



Delhi



Trivandrum



Ernakulam



Kannur



Thrissur



Kottayam



Kozhikode



Coimbatore

Avodha Headquarters

1st Floor, Carnival Infopark,
Kochi Kerala - 682042

TamilNadu Regional Office

7th Floor, Bascon Futura SV IT
Park, Parthasarathi Puram,
Chennai, Tamil Nadu - 600017

Ernakulam Offline Center

Avodha EduTech Pvt. Ltd. V
Cinemas Building,
Seaport - Airport Road,
Vidya Nagar Colony,
Kakkanad, Kerala 682022

Kannur Regional office

3rd Floor, Rubco House,
near Mother and Child Hospital,
Caltex, Kannur, Kerala 670012

Trivandrum Regional Office

2nd Floor Asiatic Business
Centre Near Technopark Phase
3 Campus, Kazhakkootam,
Kerala - 695582

Hyderabad Regional Office

Level 6, N Heights,
HITEC City, Hyderabad,
Telangana - 500081

Delhi Regional Office

1st Floor, B-39, Connaught
Place, New Delhi,
Delhi - 11000

Kozhikode Offline Center

Sreevalsam Building, State Highway 29,
East Nadakkave,
Nadakkave, Kozhikode, Kerala 673006

Bangalore Regional Office

GoodWorks Infinity Park,
Electronics City Phase 1,
Bengaluru Karnataka - 560100

Mumbai Regional Office

10th Floor, Parinee Cresenzo,
Mumbai, Maharashtra - 400051

Kottayam Offline Center

The Dispensary by Creative Coworking Cube (C³)
Thamarapally,
Pulimoodu JN, SH 1, Kottayam, Kerala 686001

Thrissur Offline Center

dewSpace - Coworking, G6C2+XCR, West Fort,
Asvany Nagar, Ayyanthole, Thrissur, Kerala 680011